

L3333ctC3



Highlight the relevant examination and select 'Report'



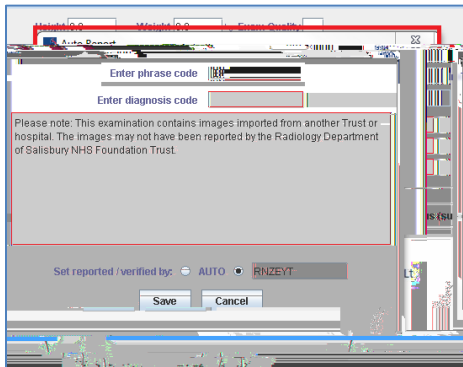
**If there is no report sent via IEP then the examination will need to be Auto reported.**

To do this within CRIS highlight the relevant examination and select 'Process'



In the next screen select 'Auto Report'

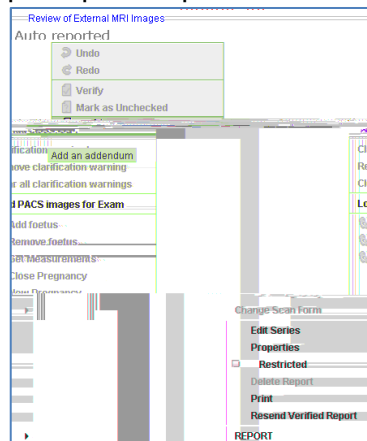
You will now need to enter a code, which in this case will always be 'IEP'



Select save.

If a report is urgently needed and it has not been sent you will need to call the hospital who transferred the images to see if it is possible to receive these in another way. These can be added to CRIS as an addendum or as an image depending on how the report has been received.

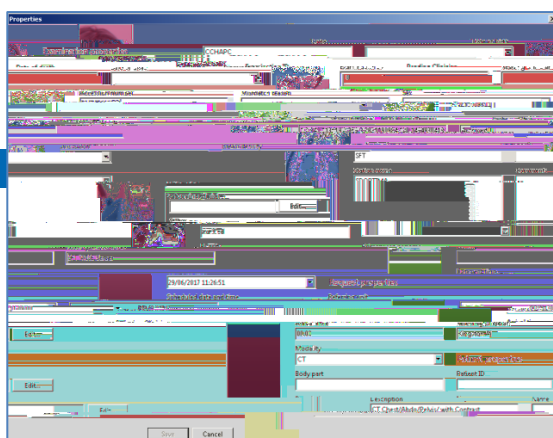
If you need to add an addendum then open up the report in CRIS and right click and select Add addendum



You can now download the images.

Search for the patient in PACS by their name or hospital number.

Right-click on the event in PACS you just created and go to 'Properties'. A box will pop up. Copy the accession number.



Return to IEP click on 'Download Multiple Studies'. Paste the accession number into corresponding box and press OK. The images should now download to the packet you created in PACS.

